



## REQUIREMENTS TO KEEP THE TEACH GRANT:

VERY IMPORTANT: TEACH Grant recipients must fulfill all requirements set by the Department of Education (DOE) or the TEACH Grant will be converted into an interest-bearing Direct Unsubsidized Loan that will include interest charged from the date the TEACH Grant originally credited to your student account. Once the grant is converted into a loan, it can never be changed back into a grant. If at any point you decide that you do not want to fulfill the Agreement to Serve (ATS), you may contact the DOE and request the grant be converted into a loan.

- TEACH Grant recipients must be a full-time teacher for at least four years within eight calendar years of completing the TEACH-eligible academic program.
- TEACH Grant recipients must be deemed highly-qualified by the state in which they teach per the No Child Left Behind Act.
- TEACH Grant recipients must teach in a Designated Low-Income School: a public or private elementary or secondary school that (1) is in the school district of a local educational agency that is eligible for assistance under Title I of the Elementary and Secondary Education Act; and (2) has been determined by the DOE to be a school in which more than 30 percent of the school's total enrollment is made up of children who qualify for services provided under Title I of the Elementary and Secondary Education Act. Schools are listed in the DOE's "Annual Directory of Designated Low-Income Schools for Teacher Cancellation Benefits" on the DOE's web page.
- TEACH Grant recipients must teach in a High-Need Subject Area in the majority of classes taught. High-Need Subject Areas currently include: (1) Mathematics; (2) Science; (3) Reading Specialist; (4) Special Education; (5) Foreign Language; (6) Bilingual Education or English Language Acquisition (TESOL); (7) Other teacher shortage areas identified at the time the student begins the 4 years of service. Visit the DOE's "Annual Teacher Shortage Area Nationwide Listing" on the DOE's website.

**NOTE:** Most elementary teachers, unless teaching Special Education, English as a Second Language or serving as a Reading Specialist will likely not meet the full-time teaching requirement in the critical need field.

# 2024-2025 TEACH Grant Intent Form

## **TEACH Education Assistance for College and Higher Education (TEACH) Grant**

The Financial Aid Office needs to confirm your intent to apply for the TEACH Grant for the 2024-25 academic year. Submit this form to our office to be considered for the TEACH Grant.

The TEACH Grant is a program designed to assist students entering or continuing a teaching career in a high-need subject area in a school that serves low-income students. Please visit our TEACH Grant website for a list of TEACH Grant eligible academic programs offered at Lesley University: <https://lesley.edu/sites/default/files/2023-07/TEACH-Grant-Eligible-Programs-07-19-2023.pdf>

**If a student receives the TEACH Grant and does not meet all the requirements deemed necessary by the Department of Education, the TEACH Grant is CONVERTED into a Direct Unsubsidized Loan with back-added interest from the date the TEACH Grant was first credited to your student account.** Once the TEACH Grant is converted into a loan, it cannot be converted back to a grant. Due to these serious financial consequences, it is important that students only apply for the TEACH Grant if certain that all the conditions and obligations will be met.

### **A. TEACH Grant Application Steps:**

1. You must complete the 2024-2025 FAFSA (Free Application for Federal Student Aid) at <https://studentaid.gov/h/apply-for-aid/afsa> and complete the FAFSA every academic year.
2. You must submit the 2024-2025 TEACH Grant Intent Form and complete the TEACH Grant Intent Form every academic year.
  - a. By completing and submitting this form you certify that all information submitted on this form is true and agree to contact us if your status or circumstances change.
3. You must be enrolled in a TEACH Grant-eligible academic program.
  - a. For a list of TEACH Grant-eligible programs at Lesley, go to <https://lesley.edu/sites/default/files/2023-07/TEACH-Grant-Eligible-Programs-07-19-2023.pdf>
4. You must complete TEACH Grant Entrance Counseling and subsequent TEACH Grant counseling every academic year.
  - a. TEACH Grant Entrance Counseling is located at: <https://studentaid.gov/teach-initial-and-subsequent-counseling/>
5. You must complete the Agreement to Serve (ATS) every academic year.
  - a. The Agreement to Serve (ATS) is developed by the Department of Education and explains all of the requirements to receive the TEACH Grant and to keep the TEACH Grant from being converted to a Direct Unsubsidized Loan. Included are examples which you may find helpful. The ATS can be found with the Entrance Counseling at the Department of Education website: <https://studentaid.gov/teach-agreement/>

**REQUIREMENTS TO KEEP THE TEACH GRANT (CONTINUED):**

- TEACH Grant recipients must confirm within 120 days of graduating (or ceasing to be enrolled) that they are fulfilling or plan to fulfill the agreement to serve. Otherwise, the grant will be converted into a loan.
- TEACH Grant recipients must have their school of employment's chief administrative officer annually submit documentation to the DOE confirming the teaching service. This documentation must show that the TEACH Grant recipient is a full-time, highly-qualified teacher at a designated low-income school, teaching a high-need subject area. At the end of four years, the TEACH Grant recipient and the school's chief administrative officer must provide documentation to the DOE that the obligation was met.

**How Much Money is Available?**

Undergraduate students may receive up to \$4,000\* per year for full-time enrollment for a total of \$16,000\* over the course of an undergraduate program.

Graduate students may receive up to \$4,000\* per year for full-time enrollment for a total of \$8,000\* over the course of a graduate program.

TEACH Grant amounts must be pro-rated for students who are not enrolled full-time:

- Three-Quarter Time: \$3,000\* per year and divided by the number of semesters enrolled.
- Half-Time: \$2,000\* per year and divided by the number of semesters enrolled.
- Less Than Half-Time: \$1,000\* per year and divided by the number of semesters enrolled.

\* Actual amounts may vary based on congressional allocation so visit our website for up-to-date details.

**B. TEACH Grant Application Steps:**

Carefully read the following and indicate your answer to show that you have read and understood all requirements:

Yes, I plan to enroll in a TEACH Grant-eligible program at Lesley University. (For a list of eligible programs, visit: <https://lesley.edu/sites/default/files/2023-07/TEACH-Grant-Eligible-Programs-07-19-2023.pdf>)

Check one of the following:

- I submitted my ACT, SAT, and/or GRE scores to Lesley University and rank in the 75<sup>th</sup> percentile;
- OR I have a cumulative GPA of at least 3.25 prior to attending Lesley University and understand I must maintain a 3.25 GPA each semester in order to keep receiving the TEACH Grant;
- OR I am a current teacher or former teacher and understand I must submit the [TEACH Grant Teacher Confirmation Form](#);
- OR I am a retiree based on SSI and understand I must submit the [TEACH Grant Retiree Confirmation Form](#).

Yes, I plan to teach in a high-need subject area such as Math, Science, Special Education, Reading Specialist, English as a Second Language (TESOL), Bilingual Education, or Foreign Language.

If I did not answer yes to question 3, then Yes, I plan to teach in a high-need subject area that is not listed above but is listed as a High-Need Subject Area: \_\_\_\_\_ in my State: \_\_\_\_\_.

Yes, I plan to teach in a designated low income/Title I school.  
a. For a list of current low-income schools, visit: <https://studentaid.gov/tcli/>

Yes, I plan to teach full-time and be deemed "highly qualified" by my state.

Yes, I plan to teach in one of the above subject areas, in a designated low-income school as a full-time, highly-qualified teacher for at least FOUR years within EIGHT years of graduating from Lesley University.

Yes, I understand that I must complete the FAFSA every year.

Yes, I understand that I must complete TEACH Grant counseling every year.

Yes, I understand that I must sign the Agreement to Serve every year.

**C. Certification**

Please sign below if you have answered "Yes" to all prerequisites listed above, have read and reviewed all requirements and are interested in receiving the TEACH Grant.

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
First Name, Middle Initial, Last Name

\_\_\_\_\_  
Student I.D. Number

\_\_\_\_\_  
XXX-XX-\_\_\_\_\_  
OR Last 4 digits of your SSN

\_\_\_\_\_  
Your Street Address (Include Apartment Number)

\_\_\_\_\_  
City, State, Zip Code