



FINANCIAL AID Consortium Agreement

Lesley University Adult Baccalaureate students may use an individually arranged Consortium Agreement when attending another federally accredited institution for a short period of time (e.g., a semester) provided:

- 1) the student will receive a degree from Lesley University,
- 2) the student will be enrolled for Lesley course(s) at the same time;
- 3) the course(s) at the Host Institution are equivalent to Lesley University course(s),
- 4) the courses listed in this agreement will be counted toward your degree as transfer courses; a maximum of 90 credits may be transferred toward your Lesley degree,
- 5) a grade of C or better is necessary for transfer of credit; Grades of "P" must be accompanied by documentation verifying that each is equivalent to a C or better under the host institution's policy,
- 6) a grade below C in any of the courses listed on this agreement will be counted as credits attempted, but will not be counted toward your Lesley degree,
- 7) the grades received for courses listed in this agreement will not be included in the calculation of your Lesley GPA,
- 8) the courses listed in this agreement are provisionally approved for full transfer credit towards fulfilling Lesley University degree requirements by the appropriate academic advisor and,
- 9) the student utilizes financial aid funding from Lesley University.

With an approved Consortium Agreement, Lesley University Financial Aid Office will determine and process a student's eligibility for federal financial aid for the single semester covered by the Consortium Agreement. Financial aid funding is limited to the Federal Direct Loan, Pell Grant, and/or any State Grant funding for which the student may qualify.

If you are attending a second institution to complete courses for your degree, you must complete a Consortium Agreement. The Consortium Agreement is used to factor in the tuition costs for courses taken at the second institution which will allow Lesley University to properly determine your financial aid award. Any financial aid received from a second institution while receiving financial aid from Lesley University will jeopardize your overall Financial Aid eligibility.

Financial aid funds for which the student is eligible will be processed by Lesley University and disbursed to Lesley University. Any credit balance refund will be released to the student in accordance with federal regulation and Lesley University policy. *The student is responsible and will be required to pay his/her Host Institution tuition charges up-front at the time of registration as indicated by the Host Institution's policy*

It is the student's responsibility to ensure Sections I, II and III of the Consortium Agreement are fully completed prior to submitting it to Lesley University Financial Aid Office.

The student is required to report any changes in enrollment at the Host Institution to Lesley University Financial Aid Office.

Section I (To be completed by the student): Lesley ID# _____ OR Last four of SSN xxx-xx-_____

Student's Name: _____ Student's E-mail Address: _____

Student's Street Address: _____

Student's Phone number: _____ Anticipated Graduation: _____

Current Lesley Program: _____

Anticipated # of credits you will enroll in at Lesley University during current semester (enter zero if you will not enroll at Lesley): _____

Host Institution Name: _____

Intended Enrollment Period (indicate one semester only): Fall 20__ Spring 20__ Summer 20__

Enrollment Dates (one semester only): From _____ To _____

List Below the course(s) in which you have been approved to enroll at the Host Institution:

Prefix/Number	Course Title	Lesley University Equivalent	# of Credits

Student Certification:

- I agree I am only receiving Federal Direct Loan, Pell Grant, and/or any State Grant funding from Lesley University.
- I will notify Lesley University Financial Aid Office regarding any changes in enrollment at my Host Institution.
- Sections I, II, and III have been fully completed prior to submitting my Consortium Agreement to Lesley University Financial Aid Office.
- *I understand it is my responsibility and I will be required to pay my Host Institution tuition charges up-front at the time of registration as indicated by my Host Institution's policy.*
- I understand it is my responsibility to provide the Lesley University Registrar's Office with an official transcript from the Host Institution upon completion of the course(s).

Student Signature: _____ Date Signed: _____

Section II (To be completed by the student's Lesley University Advisor):

Is the above student a matriculating student at Lesley University? Yes No

Has the student been approved for enrollment in the courses listed in Section I? Yes No

Will the successfully completed courses listed in Section I transfer back to Lesley University towards the student's Lesley degree requirements? Yes No

Signature of Academic or Program Advisor

Date

Printed Name

Phone Number

Section III (To be completed by the Host Institution):

Enrollment Period (mm/dd/yyyy to mm/dd/yyyy): _____ Number of Credits: _____

Budget Information:

Tuition		Personal	
Fees		Books/Supplies	
Room		Transportation	
Board		Other	
Living Allowance		Total for Enrollment Period	

Institutional Certification:

- The Host Institution certifies that it is eligible to participate in William D. Ford Federal Direct Loan program.
- The Host Institution certifies that the above referenced student is enrolled for the period of attendance as indicated or will allow Lesley University to obtain enrollment confirmation following the start of the course(s).
- The Host Institution agrees that it will not pay the student a Pell Grant and/or any campus-based funds, and that it will not certify a Federal Direct Loan during the period of attendance as indicated above without first coordinating with Lesley University.
- The Host Institution agrees to notify Lesley University's financial aid office promptly should the student withdraw before the end of the enrollment period stipulated above.
- Lesley University agrees to monitor the student's program pursuit and satisfactory academic progress, and will be responsible for disbursing funds to the student and for administering the appropriate refund policy. It is the student's responsibility to pay any charges at the host institution.

Lesley FAO Signature _____

Host Institution Signature _____

Printed Name/Title _____

Printed Name/Title _____

Date Approved _____

Date Signed _____

School Address/Phone _____

Title IV School Code _____