

## Guide for Faculty and Staff Responding to Student Reports of Sexual Misconduct

### CARE

#### Care for the student

- Is the student physically safe?
- Does the student need medical care?
- Listen without judgment

#### You could say:

*“I am sorry that this happened.”*

*“Do you feel safe now?”*

*“Do you want to see a doctor?”*

*“I am glad you are telling me.”*

*“I can give you information about resources on campus and off campus if you would like to talk to someone in confidence about this.”*

### CONNECT

#### Connect the student with resources

- Emergency – Police (911) and University Public Safety (617-349-8888)
- Online list of resources – on campus and off campus
- Online list of confidential and private resources

#### You could say:

*“There are people and places you can reach out to for support.”*

### CONTACT

#### Contact the Title IX Coordinator or other offices

Nathaniel Mays, Dean of Students and Interim Title IX Coordinator  
617-349-8539  
[nmays@lesley.edu](mailto:nmays@lesley.edu)

Jane Joyce, Director of Human Resources  
617-349-8587  
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Public Safety  
617-349-8888  
[publicsafety supervisors@live.lesley.edu](mailto:publicsafety supervisors@live.lesley.edu)

#### You could say:

*“I will privately share this information with a colleague. Someone will reach out to you soon to offer assistance, resources, and reporting options. But as much as possible, the next steps are your choice.”*