

Information sheet – Sexual Assault

If you have been a victim of sexual assault:

Action Item	Notes
1. Please provide your name, age, residence, contact information, and status at Lesley.	
2. Please attend to your immediate physical and emotional wellbeing: <ul style="list-style-type: none"> a. Emergency hospital services b. Health Services on campus for undergraduate students c. Counseling Center services 	
3. If you choose to go to the hospital, a rape kit examination at the hospital is recommended. Preserving evidence of sexual assault, domestic violence, dating violence, or stalking may be important to future criminal, civil, or disciplinary proceedings.	
4. If you are willing, please provide an identity and description of the alleged offender: <ul style="list-style-type: none"> a. Name, contact information, physical description b. Relationship to you 	
5. Attend to any immediate safety or transportation concerns. Lesley can contact the Public Safety Office and/or police to help arrange immediate safety or transportation, at your request.	
6. You may wish to speak with Public Safety but are not required to. Public Safety can provide you with certain safeguards (for example, campus escort service).	

Action Item	Notes
7. Lesley can assist you in contacting Public Safety.	
8. You may wish to speak with local police but are not required to. You have the option of obtaining judicial safeguards (for example, restraining orders) if you decide to speak with local police.	
9. Lesley (e.g. Public Safety) can assist you in contacting police.	
10. You are encouraged to notify parents, other relatives, friends, etc. to provide support.	
11. Please provide your name, age, residence, contact information, and status at Lesley.	
<p>12. If you would like housing, academic, employment, or other accommodations as interim measures pending the university's investigation, you may contact any of the following people:</p> <p>Jane Joyce Director of Human Resources Phone: 617.349.8785 Email: ajoyce5@lesley.edu</p> <p>Nathaniel G. Mays Dean of Student Life and Academic Development 617.349.8539 Email: nmays@lesley.edu</p> <p>Interim measures may include removal from campus housing, job or class re-assignment, suspension from student activities, and other measures.</p>	
13. Lesley will investigate your report of sexual assault.	
14. You will receive a copy of the Emergency and Support Resources list.	

Action Item	Notes
15. You will receive a copy of the Discrimination, Harassment, and Sexual Violence Policy and the Complaint Grievance Procedure.	
16. Information will be handled discreetly and maintained in confidence as much as possible. You will receive a copy of a list of confidential resources.	
17. Lesley forbids retaliation. Lesley will seek to protect you from retaliation for filing this report.	

If you have been accused of sexually assaulting someone:

1. Please provide your name, age, residence, contact information, and status at Lesley.	
2. Do not contact the reporting person, whether directly or indirectly.	
3. Lesley forbids you from taking any retaliatory action against the reporting person for filing a report or any witnesses who participate in the investigation.	
4. You are encouraged to notify parents, other relatives, friends, etc. to provide support.	
5. Please be aware that in addition to participating in the university investigation, the reporting person may decide to talk with law enforcement about any misconduct that may constitute a crime.	
6. You will be provided with the Emergency and Support Resources list.	
7. You will receive a copy of the Discrimination, Harassment, and Sexual Violence Policy and the Complaint Grievance Procedure.	

<p>8. Information will be handled discreetly and maintained in confidence as much as possible. You will receive a copy of a list of confidential resources.</p>	
<p>9. Interim measures may be required pending the university's investigation (for example, removal from campus housing, job or class re-assignment, suspension from student activities, and other measures).</p>	
<p>10. Lesley will investigate the report. Sanctions for violating university policy can include dismissal from the university.</p>	